**JRE PTA Board Member Position Descriptions**

**2015-16**

**Teacher Representative(s)**

* Represents the T in PTA!
* Attends PTA Board Meetings to provide school faculty/staff perspective
* Position can be shared

**BLT (Building Leadership Team) Representative**

* Acts as a liaison between the PTA Board and school faculty/staff as a member of the BLT
* Attends BLT meetings as scheduled by the principal.
* Attends PTA Board and General Meetings to provide BLT Report

**Fundraising Chair**

* Provides general oversight of all PTA fundraising efforts
* Helps to develop annual fundraising plan
* Assists Board with recruiting chair people and volunteers to run fundraising events
* Attends monthly PTA Board and General Meetings and reports on all fundraising efforts
* Member of the auction or annual ask committee
* Maintains records of grant requests made by the PTA.

**Legislative/Advocacy Chair**

* Acts as the John Rogers PTA representative at local, district and state council legislative meetings
* Attends annual Legislative Assembly in October
* Attends monthly Board and General Meetings to report on issues and how they affect our community's schools and children.

**Enrichment Coordinator**

* Assists with developing annual enrichment plan and oversight of the Art, STEM, and Young Authors enrichment budgets
* Supports Art Docent, STEM Docent and Young Authors Coordinators
* Assists with recruiting chair people and volunteers for enrichment programs/events
* Attends monthly Board and General Meetings

**Family Connection Liaison**

* Acts as liaison between the HIP Program and FEAT for the PTA
* Meets regularly with Room Parent and Food Bank Coordinators to ensure their needs (volunteers, financials, etc.) are being met
* Attends monthly PTA Board and General Meetings